



Attend this **FREE** information-packed session and learn how to:

- Minimize Time Spent Accessing Important Documents
- Reliably Access All Documents from Anywhere
- Get More Organized
- Save Space and Money
- Access and Share Your Documents on the Web
- Quickly Convert Paper Documents into Editable, Digital Documents
- Fill Out Forms Quickly, Neatly
- Save Money on Postage
- Make Faxing Even Easier
- Take Control of Digital Images



Go Paperless and Increase Profits!



It's Time To Go Paperless!
Today's businesses need every advantage
to stay competitive and responsive.
What is your company doing
to stay ahead?



The EasyFile™ Difference

EasyFile™ is a high performance document management system for the small to medium business enterprise or company workgroup.

- Open Architecture Environment
- Standards-based database, files, and scanning interface.
- Hassle Free Document Management
- Easy to Install, Easy to Use.
- A Multi-level security system - down to the individual document level
- "DigiKey" certification gives you the required protection you need.
- Compliance ready for ISO9000, HIPAA, 21 CFR Part 11, Sarbanes-Oxley, EasyFile/Digikey certified documents are fully auditable and traceable.



Scanpoint, the developer of EasyFile™ software, provides consulting and conversion services for customers challenged with implementing document management solutions.

Don't Delay... Register Today!

Date: August 25, 2004

FAX To: 603.472.3570

Location

Wayfarer Inn
121 South River Road,
Bedford, NH 03110
603-622-3766

Speaker: Gary Schreier
Senior Imaging Manager
Scanpoint

Three Easy Ways To Enroll:

Web: Scanpoint-USA.com/enroll/

Fax: 603.472.3570

Phone: 800.243.8794
603.429.0777

YES! I will be attending the following session.

Morning Session
Sign In: 8:30 a.m.
Free Continental Breakfast

Afternoon Session
Sign In: 12:30 a.m.

Workshop:
9:00 a.m. - 11:30 a.m.
Document Imaging Workshop

Workshop:
1:00 a.m. - 3:30 a.m.
Document Imaging Workshop

I can't make the session, but please send me more information.

Name/Title: _____

Phone/E-mail: _____

Organization: _____

City, State, Zip: _____

Please list separate attendees on a separate sheet

